

## **Minutes of Parish Pastoral Council (PPC) Meeting**

*January 31, 2018*

In attendance: Cecilia Boudreau, President PPC; Kathleen Coogan, PPC; Tracey Gray, Chair of the Communications Committee; Reverend C. Kevin Gillespie, SJ, Pastor; Christopher Hale, PPC; Chris Hannigan, PPC; Kenny Kraft, PPC; Paul Maco, PPC; Paula McCabe, Guest; Karelia Pallan, Director of Communications; Martina O'Shea, Director of Ignatian Spirituality; Carlos Salinas, PPC; Jim Thessin, PPC; and Ellen Toups, Vice President PPC

Chris Hannigan offered the opening prayer.

There were no comments during the parishioners' open forum.

The PPC January 2018 minutes were approved without edits. The original motion to approve was offered by Christopher Hannigan. It was seconded by several members.

Rev. Kevin Gillespie, SJ delivered the Pastor's Report.

### *Priest Assignments*

Fr. Gillespie announced that two priests will join Holy Trinity in the upcoming year. Eric Immel, SJ will come to the parish after his priestly ordination in June. He will be with the parish during the summer. Fr. Ben Hawley, SJ—the current pastor of St. Mary's Catholic Church in Ann Arbor, Michigan and the chaplain of the University of Michigan football team—will join the parish in August. He will serve in a senior priest status, with a particular focus on providing the sacraments. Father Paul Campbell, SJ will remain an associate pastor, but twenty five percent of his working time will be focused on vocational development for the Maryland Jesuit Province.

### *Staff Additions*

While the youth minister position remains vacant, Holy Trinity has hired Ingrid Sánchez-Seymour as a part-time consultant to work under Judith Brusseau to help move the confirmation class through the year.

### *Holy Rood*

Progress continues on the Holy Rood negotiations with Georgetown University and the Archdiocese of Washington. With Bishop Knestout's appointment to the Diocese of Richmond, there might be two to three months towards final steps being completed.

### *Facilities Updates*

Many projects move forward while the facilities manager position remains vacant. An offer is on the table for a new person, but the person has yet to accept the offer. If that doesn't work out, Fr. Gillespie has a backup plan he will execute.

### *Anniversary Commemoration*

To honor Holy Trinity's anniversary celebration as next year, there is conversation about putting on a play honoring the history of the parish and the school.

### *Toy Sunday*

Fr. Gillespie and Cecilia Boudreau talked about using the *discernment in common* method to discuss the future of Toy Sunday. Council members agreed that a stronger and more inclusive process should be put in place to better understand the history, the historical stakeholders (inside the parish and throughout the archdiocesan community), and the options for moving forward.

The Communications Committee chairman Tracey Gray gave a broad four year overview of the total transformation of the parish's digital communications from website, to email lists, and parish directory. The parish's communications infrastructure has improved drastically over that time. We've built a brand new, mobile responsive website. We've created a new e-mail distribution list for the parish newsletter. We've made progress on homogenizing parish branding throughout different ministries.

Holy Trinity's director of communications Karelia Pallan then discussed the communications team's plan for activities revolving the upcoming anniversary celebrations. The two topline goals discussed were using this time as an opportunity to educate the Holy Trinity community about some of the historical touchstones that mark the parish (The Horace McKenna, SJ room, the motto *men and women for others*, the construction history of the parish, etc.) and using this time to better homogenize branding and data sharing across the dozens of ministries at Holy Trinity.

A discussion ensued about the homogenization of branding, data sharing, and e-mail communications across the parish. The topline takeaway was while we've made huge strides in data acquisition and sharing, we're behind the eight-ball on where we need to be. Christopher Hale said that he thought our data deficit was one of the parish's biggest hidden weaknesses, affecting anything from development work to parishioner retainment.

In her President's Report, Cecilia noted that the council was down a member and had yet to find an appropriate replacement. The position will remain vacant until the next election.

The June meeting has been rescheduled to Wednesday, June 27.

Cecilia noted that we were in need of three members to form an Elections Committee. While it is the responsibility of everyone to find interested and qualified candidates to run for the election, it was up the Election Committee to perform the operations and lead the communications surrounding the election.

Martina O'Shea led the council in its first *discernment in common* exercise.

Cecilia Boudreau closed the meeting in prayer.

Approved: February 21, 2018