



Holy Trinity Sunday Morning Faith Formation Program

Attendance Policy 2019-2020

Students are expected to attend all Faith Formation sessions. Regular attendance is expected of all children enrolled, and catechists record attendance each week. The Archdiocesan norm for attendance is 85%, which means a student may be absent for three classes during the RE year.

When a student misses more than three class sessions per year, the parents/guardians will be contacted and arrangements made for pick-up of a supplemental faith-formation packet. Catechists may add additional class-specific material. The parent will ensure the student completes the supplemental faith-formation packet and returns it to the RE Resource Office in the Upper School cafeteria within two weeks. Additional supplemental faith-formation packets will be given if any additional classes are missed.

The REK8 Coordinator will track the distribution and completion of this packet. (Sandy Nguyen REK8@trinity.org.)

The FF/RE Office will keep the catechist informed of student compliance and progress.

Parents are asked to notify the FF/RE Office if there are extenuating circumstances that result in prolonged or repeated absences. (Judith Brusseau at jbrusseau@trinity.org or Xareny Jackson REAdmin@trinity.org.)

Parents are asked to notify the catechist if a student is not going to be in class.