



HOLY TRINITY CATHOLIC CHURCH WASHINGTON, DC

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REQUEST FOR PROPOSALS FOR A SOCIAL JUSTICE PROJECT

2025 Large Grant Theme: Unaccompanied Migrant Minors

Deadline for submission: February 21, 2025

2024-25 marks the 41st year that Holy Trinity Catholic Church has set aside a percentage of its income to address social justice concerns within the Archdiocese of the District of Columbia and surrounding areas. The Tithing Program seeks to address root causes of social justice issues across the DMV. In 2014, Holy Trinity Catholic Church began allocating a portion of the tithe to larger social justice grants (>\$20,000) focusing on a priority theme identified each year. These grants have supported social justice work by addressing issues systemically or by making investments to help sustain service and advocacy-oriented work. The large grant individual award ranges from \$50,000 to \$100,000. There is a separate guideline document for small grant applicants available on our [website](#). Small grant awards range from \$5,000 to \$20,000.

All large grant proposals should be designed to bring about transformative change and be a catalyst for future impact in social justice.

February 21, 2025: *Deadline for submission of Letters of Inquiry (LOI)*
March 21, 2025: *Full proposals will be requested from a subset of LOIs received*
April 4, 2025: *Deadline for submission of full proposals*
June 30, 2025: *Awardees announced and grants distributed*

Grant Focus

The 2025 Large Grant RFP focuses on the priority theme of unaccompanied migrant minors in the District of Columbia and surrounding areas. Unaccompanied children (UAC) are children under age 18 who lack both lawful immigration status in the United States and a parent or legal guardian in the United States, or a parent or legal guardian in the United States who is available to provide care and physical custody. The DC metropolitan region continues to see a dramatic increase in the number of unaccompanied children and families with children immigrating here. Many of these children have experienced trauma or victimization, whether from violence in their home countries or within the family. This grant seeks to provide support to

organizations that offer services (including post-release). These services may include both legal and/or social services.

Eligibility

Holy Trinity awards grants only to nonprofit, charitable organizations designated as exempt from income taxes under Section 501(c)(3) of the IRS and identified by the IRS as a public charity and whose activities and programs are compatible with the [mission](#) and objectives of Holy Trinity Catholic Church. Organizations must have a local presence in the DC, Maryland and/or Virginia areas. We will not consider requests for individuals, political organizations, capital campaigns or for profit entities. For organizations with a broader youth-serving mission, this funding must be used specifically for unaccompanied minors.

How to Apply

Applicants should submit a brief (maximum of 3 pages) letter of inquiry (LOI) no later than February 21, 2025 outlining the proposed project. The LOI should address the following questions:

- **Contact Information.** Please submit the name and contact information for the Executive Director and of the person submitting the LOI if not the Executive Director.
- **Statement of Need.** What issue(s) related to unaccompanied minors will the project seek to address? Describe the beneficiaries of your approach and where they are located.
- **Methodology.** How will it build on and/or differ from existing programs addressing the needs of unaccompanied minors?
- **Expected Outcomes.** What are the expected impacts for this project? Note briefly when the outcomes are expected and how they will be measured.
- **Competence/Credentials.** What are the qualifications and experience of the proposed team? How many years has your program worked with unaccompanied minors?
- **Project Length.** What are the expected start and completion dates? Will the project be completed within the grant period; and if not, when?
- **Financial Needs.** What is the amount of the organization's most recent annual operating budget? What is the budget for the project? For the LOI, we expect a brief (under one-page) budget only listing major budget categories (personnel; non-personnel such as stipends for participants, etc.). What percentage of the budget would the requested grant from Holy Trinity cover? Are there other funders for this project? Do you have any proposals pending or do you plan to submit other proposals to support all or a portion of the project?

LOIs will be reviewed by the tithe committee. Criteria for selection include: (a) quality of the proposed project; (b) feasibility of executing the proposed project with the allocated budget and within the proposed time frame; (c) credentials of team/management capability; (d) relatedness to the [mission](#) of Holy Trinity Catholic Church. Selected applicants will be invited to submit full proposals. Hyperlinks are allowed in the LOI and there is no specific formatting required.

Applicants will receive a response to their LOIs by March 21, 2025, with full proposals due no later than April 4, 2025, and grants announced in late June.

Contact

Please submit materials by the deadline to Ashley Klick, Pastoral Associate for Social Justice at aklick@trinity.org.