



**Holy Trinity Parish Pastoral Council
December 18, 2024 (7:00 PM)**

Holy Trinity Parish Pastoral Council Minutes

Participants:

Parish Staff:

Fr. Kevin Gillespie
Ted Newton (Communications)
Christopher Dake (Development) (Via
Zoom)
Dcn. Charles Huber

Parishioners attending:

Paula McCabe
Patricia Evans (Via Zoom)
Bob Stump (Via Zoom)
Patricia Evan (Via Zoom)

PPC Members:

John Brain
Frank Butler
Judith Bunnell (Via Zoom)
Roly Díaz (Via Zoom)
Jim Hennessey
Rob Johansson (Vice President)
Gail Louis (President)
Malcolm McCloskey
Jacquie Mooney
Kerry Porter
Paul Ravenscroft

1. Opening Prayer: (Jim Hennessey)
2. Welcome and Introductions: (Gail Louis)
3. Parishioner open forum:

Questions were raised about why there was not a collection during Thanksgiving Mass. We were informed that this was normal practice.

4. Ted Newton:

- Described the Dir. Comm's work and current issues in communications:
 - Daily homilies, eletter, bulletin, reflections --- lots of material going out.

- Highlight as many different ministries as possible.
- Try to put out a quality electronic product and paper product every week.
- Try to continually improve --- reaching 1000's people each week
- Collateral issues --- brochures, etc. always need redoing.
- Redoing school website, etc. Plus some of their handouts.
- Archives of parish photos to organize --- make accessible.
- Move website to include more content upfront. Full refresh is planned.
- 2025 Jubilee events and speakers etc to announce
- Trying to get more insight into the history around HTC buildings, etc, with a QR code on the website to see where we've gotten things.
- PPC reflections --- monthly e-communication
- Jennifer asked about metrics. Generally, metrics on online viewing are up.
- Frank noted that the acoustics in the church are difficult.
- Rob noted that Ted and he have been working on setting up a committee structure.
- Questions arose regarding the comms plan for the Capital campaign. How is that being set up? That is still a work in progress with the planning committee --- 16 folks including Fr. Kevin, Ted, Chris, Gail.

5. Pastor's Report:

- The Christmas Mass schedule is out. Midnight Mass will recognize the beginning of Jubilee in our own way. We will work into the Liturgy around "pilgrms of hope".
- Jan 4th. --- Parish social sponsored by the youth ministry.
- Jan 10-13 --- we are heading down to Selma.
- MLK day. Walk around for Justice on Inauguration day in Jan --- with the teens. Walk across the Key Bridge
- Repeat pilgrimage to St. Mary's city sometime in 2025.
- Mtg with Lay reflectors. Liz McCluskey will be at the 1130am mass. Part of the Synodial process.
- Possible reading group. Facilitated by Richard Cowells. 4 sessions regarding the Synod.
- Dedicated the chapel plaque. 5 plaques this year through the history committee. Will be putting out a written item regarding those installments.

6. President's Report

- Survey's on committee retreat. Kerry Porter is working on it. Looking at the by-laws to pertain to the various committees.
- Missions for each one --- need guidelines for each committee. Who will be working on it? Gail is setting that up.
- Frank notes the bylaws at the ArchDiocese. Gives a good place to start to look at bylaws for committees.
- After January --- Looking at the BLM banner issue. Trying to find a good date.
- Fr. Kevin and staff are coming up with policies on banners.

- Minutes approved from November
7. Old business
- Picture taken of PPC members.
8. New business
- Rob and Roly will set up a process to record PPC Mass feedback.
 - Regarding the BLM banner PPC meeting: How are we prepared for January?
Timing? Rules for speaking?
 - No decision is being made today for the opening statement.
 - Include the Presupposition.
 - Gail/Fr. Kevin/Ted will work on the communication message and plan. Including that we will have a “banner policy” going to be discussed in January.
 - Discussion around having a separate mtg at a separate location to better accommodate all who wish to speak.
9. Closing Prayer (Jacqui)

Next meeting: January 15, 2025

Opening Prayer — Roly

Closing Prayer — Jennifer

Food — Judith

Beverages — Judith